

# ***Windjammer Village of Naples, Inc.***

## **Home Improvement(s) Change Form**

---

Additions and/or modifications to manufactured homes, such as windows, patios, carports, parking pads, driveways; storage sheds etc. require approval from the Paint/Home Improvements Committee. (Golf cart parking pads must be adjacent to current driveway.) The Shareholder/Home Owner requesting such approval is responsible for obtaining any necessary county permits. (Rules and Regulations: 2.5)

Please submit this form with an attached sketch to the Paint/Home Improvements Committee at least seven (7) days before work commences to insure that the Paint/Home Improvements Committee can review and respond in a timely fashion. (Please present to the Paint/Home Improvements Committee a copy of any Collier County Permits that are required; these permits will be added to the Shareholder/Home Owner permanent file at Resort Management Company.

**Note: Any change to footprint must be submitted for Collier County permit.**

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

**Required for Approval: Please provide a brief description of projected work and submit a detailed sketch with dimensions for all requested work and attach to this form.**

\_\_\_\_\_  
\_\_\_\_\_

**THIS DOCUMENT MUST BE REVIEWED AND APPROVED BY HOME IMPROVEMENT COMMITTEE BEFORE WORK IS STARTED. FAILURE TO COMPLY MAY RESULT IN FINE OR DIRECTIVE TO RETURN TO ORIGINAL CONDITION. (Rules & Reg 2.6) 02/2019**

**This request must be approved by BOD President or Committee Liaison before work may be started.**

---

**(For office use only)**

Approved by the Paint/Home Improvement Committee      Date: \_\_\_\_\_

*(Pending Collier County Permitting if required)*

**Request APPROVED by the Board of Directors      Date: \_\_\_\_\_**

**Request DENIED by the Board of Directors      Date: \_\_\_\_\_**

*This signed approval is valid for work completed within two (2) years from approval date or end date as shown on permit*